

# nassgap

**national association of state student grant and aid programs**

[www.nassgap.org/](http://www.nassgap.org/) (202) 483-7060

Minutes  
Business Meeting  
June 7, 2005  
Jury's Hotel  
Washington, DC

NASSGAP Business Meeting called to order at 2:25 by Theresa Antworth, President. She introduced the members of the Executive Committee. Melanie Amrhein, Maureen Laffey, Marilyn Cargill, Claude Roy, Lee Andes, Naomi Derryberry and Elizabeth McDuffie and thanked them for their contributions over the past year.

The agenda was presented and reviewed. Ritchie Morrow, Nebraska moved to accept the agenda, Sharon Johnson, Illinois seconded the motion. The agenda was approved with no revisions.

The minutes of the fall conference September 28, 2004 were distributed and reviewed. Mary Beth Kelly, Pennsylvania moved to approve the minutes. Sherry Fox, New Jersey, seconded the motion. Minutes were approved.

**President's Report:** President Antworth expressed thanks to committee members and chairs. Theresa has sent out a number of correspondences over the year, all of which are posted on the web site. She is actively working to coordinate conference scheduling with other partners so members can attend multiple events.

**Past President's Report:** Maureen Laffey encouraged attendance at the fall 2005 conference in San Francisco, October 9 – 12 with extension of 3 days on either side to receive conference room rate. She asked the membership if there was interest in visiting a winery for a tour and dinner. Maureen thanked the Nominations Committee for their efforts. Slate includes: President Elect - Mary Ann Welch and Member at Large – Lois Hollis. President Antworth requested a movement of the slate of candidates. Ritchie Morrow made the motion, it was seconded by Mary Beth Kelly. Nomination slate for President Elect and Member at Large were approved as presented by the nomination committee.

**President Elect's Report:** No report

**Secretary's Report:** Marilyn handed out the By Laws for attending members to review. She asked for the sign in sheet to be completed by all. Executive Committee Minutes past, present, and future will be available on the NASSGAP virtual office. Marilyn then reviewed the ByLaw changes. ByLaws change Art I, Organization: date Nassgap became an organization. Article VIII, section 2 – President Elect responsibilities were amended to include parliamentary duties. 3<sup>rd</sup> change, Article X, new article, awards and recognition on Distinguished Service Award. Phil Axelroth, Arkansas, moved to accepted the bylaws as amended, MaryAnn Welch, Rhode Island, seconded the motion. Discussion included two grammatical updates. Bylaws were passed as amended.

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**Treasurer's Report:** Lee Andes – Distributed treasurer's report and 2005-2006 proposed budget. Acknowledged that the 2006 dues will not change but remain at \$730. Explained new format for the treasurer's report. Sources of income will be divided into General Revenue's (dues, conference fees) and Dedicated Revenue's (dedicated to a specific task, contract revenue). Expenditures will also be divided into General Expenditures and Dedicated Expenditures. Operating Reserves has also been added to the report to reflect contractual obligations.

2004-2005 Treasurer's Report: Lois Hollis made a motion to accept the treasurer's report, Mary Ann Welch seconded. Report was accepted as presented.

Proposed Budget 2005-2006: Dues remain at \$730. Increased conference fees to \$400. Recommended extending relationship with Bart Astor and increasing contract from \$20,000 annually to \$37,000. Increased expenditure for Bart's services recognizes a need for more of his time during a year of Reauthorization with LEAP at risk. Contract can be changed at any time with a 30 day notice. Maureen Laffey moved to accept budget, the motion was seconded by Sharon Johnson. 2005-2006 Budget was accepted as presented.

### **Committee Reports:**

#### **Spring Conference 2005:**

Site Chair, Andrea Mansfield, reminded us of dinner plans and door prizes. Program Chair, Elizabeth McDuffie, expressed appreciation for Bart's help with the D.C. presenters. Also thanked Dennis Obergfell for updating online agenda, moderators. Elizabeth encouraged folks to help with fall 2005 agenda.

**Fall 2006 Conference:** MaryAnn Welch - Site will be in the Northeastern portion of the United States. She indicated that she and Judy Knapp of New Hampshire are still looking for a location. She and Judy have worked with Clantha McCurdy from MA to consider Boston. Room rates are a little high, Mary Ann will work with hotels to see if better prices can be negotiated. Claude Roy is also exploring some options in Maine.

**Ed Technical Forms:** Mary Beth Kelly – Sherry Fox and Mary Beth are now co-chairing this committee She and Sherry have presented NASSGAP's response to DED on the proposed changes to the 06-07 FAFSA. We were able to influence the decision on how to word the question concerning contributions to retirement accounts. Based on NASSGAP's comments, all tax deferred pension contributions will be counted rather than just voluntary contributions.

**Federal Relations:** Chas Treadwell – Recognized and thanked members of the committee. Bart's addition to the efforts of Federal Relations is the number one issue to report. In addition to all of his work around reauthorization, Bart supplied significant help with the D.C. conference, SAA, and CEF. Chas reminded members to use the LEAP fact sheet and offered Bart's help to coordinate business visits to DC.

**Membership and Communications:** Sheila Joyner – Provided a printed copy of the Volunteer Form and invited members to fill out and turn in. She will post it on the listserv following this meeting. Also, provided list of users of the listserv and asked for verification of members. Bills for dues will be sent out in early July.

**Research Committee:** John Klacik – John Introduced Colleen O'Brien, Pell Institute and explained new consideration/purpose of Research Committee. Colleen and John Klacik will be co-chairing the research committee in order to better connect research to policy and provide a forum to discuss and exchange information and ideas. They plan to connect membership with information, research, suggest policy and access changes based on research, and provide a heads-up on upcoming issues. Colleen gave an overview of the Research conference and invited the NASSGAP membership to attend the Research Conference. Pell Institute focuses on access issues, best practices, and retention. Research Committee will be developing a mission statement and possibly consider a new name by the Fall 2005 conference. John, invited members who are interested in joining the Research Committee to complete the Volunteer Form.

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**Survey Committee:** Cheryl Maplethorpe - The 35<sup>th</sup> survey report has been released. John Lee's contract is completed and he has been paid.

**Web Committee:** Dennis Obergfell thanked Mike Solomon for his help in developing the web site and acknowledged GBPI's programming expertise. Ratification will be moved to the web site for BYLAWS. Melanie thanked Dennis for his year's of service on the old site plus his efforts on the new site.

**New Business:** Theresa promoted two sessions occurring on Wednesday, Marcia Weston from College Goal Sunday and Tina Milano focusing on access issues.

Mike Solomon moved to adjourn, seconded by Mary Beth Kelly. All approved and meeting was adjourned at 4:03 PM.

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