

**Minutes of the Annual Fall Conference
Full Membership Business Meeting
October 23, 2015
Hilton Garden Inn – Washington D.C.**

1. Called to order a 3:42 p.m.
2. Attendees – see attached sign-in sheet
3. Review and approval of minutes – Renee Davis, NV made and Chris Zuzack, PA seconded a motion. It was approved unanimously.
4. Review and approval of agenda – Marilyn Cargill, VT made and Chris Zuzack, PA seconded a motion. It was approved unanimously.
5. Officer's Reports
 - a. President – Diane Lindeman, KS

Monthly conference calls with executive committee. It was clear in this conference that it is an interesting time in student financial aid. The Department of Education and other organizations have reached out to NASSGAP to get state perspectives on issues. Please get involved in the support that the NASSGAP network can provide. The White House convening was scheduled around the NASSGAP conference. NASSGAP does have a Facebook page – Ritchie Morrow approves members to join. Next year's conference will be the 50th anniversary. Many former members are on Facebook and like to see pictures of the conference. Diane has appreciated the opportunity to serve as President and follow the work of dynamic individuals. Diane appreciates Rachelle, Elizabeth and Frank for the conference.

- b. Past-President – Chris Zuzack, PA

Clantha McCurdy, MA is the new President Elect and Brenda Zastoupil, ND, is the new member-at-large. There were no requests for scholarship support to attend the conference. Despite this, the conference was well-attended through their own agency support. Chris took many photos and will post to the Facebook page. Chris appreciated everyone's support as she steps down from the executive committee.

- c. President Elect – Stephanie Butler, AK

Stephanie is looking forward to the opportunity to serve, especially as we encounter issues such as institution lists. She knows NASSGAP is an organization that is easy to call on when we need help addressing various issues. She thanks the membership for the opportunity to serve.

- d. Secretary – Todd Brown, IA

Todd had an injury and was unable to attend.

- e. Treasurer – David Hughes, UT

Dave presented the report for the prior and current budget. This year there were many registration payments received after October 1. The policy was to charge a fee of \$50. However, the executive committee decided to waive fees this year. Next year it will be applicable to registration date rather than payment date. The two states that paid the \$50 will be offered an opportunity to receive a refund. Mark French, as the incoming treasurer, will be in touch with attendees who have not yet paid. Last year we budgeted 48 memberships but received 45. We budgeted 30 for the conference but had a higher amount which led to an overall surplus. The survey payment was outstanding but is now paid so all has been closed for the 2014-15 year. NASSGAP has over \$198,000 in unencumbered funds and assets. A Lumina grant was received and obligations have been met and is being used for web changes now and into the future. The 2015-16 budget was adjusted for the number of memberships and registrations for conference, as well as increasing the conference budget with a line for speaker expenses. The budget does not need to be approved by membership. There were no speaker fees; speakers who attend can register for half the rate. CEF membership – is the committee for education funding and NASSGAP pays for the federal relations liaison to participate. The expense is charged to federal relations. The research line item is held in the event there is a research need for NASSGAP. Dave presented the statement of accounts and noted there is a separate savings account with Capitol One for \$100,000 which is accumulating interest. We bank through Wells Fargo and have a checking and savings account with them. Some of the reserve is to cover the contract with the future conference. Mark suggested we encumber that as a separate line item. The account was very low when we paid salary for a federal liaison. Frank Ballmann's services are free to NASSGAP courtesy of New York state and NASSGAP waives their state's dues.

f. Members at Large – deferred to conference committee

6. Committee Reports

a. Membership – Marilyn Cargill, VT and Jennifer Rogers, MS (incoming)

Marilyn has been on executive committee since 2004. She is passing membership to Jennifer Rogers, MS. She has been tracking dues and reaching out to recruit and welcome new members. One of the challenges that NASSGAP has is representing all state programs when a number of states for a variety of reasons are no longer members. The executive committee discussed how to represent all states and decided to create a list serve of non-dues paying states to solicit input on various inquiries. Jennifer reached out to HI, GA, OH, WI and NH; WI and OH are interested. Jennifer added if anyone has ideas for the membership committee to please contact her. As an example, the quarterly federal update call came out of brainstorming discussions to help membership.

b. ED Technical Committee – Jason Chavez, NJ and Susan Degan, OR

In response to the request to draft language for the four states related to guidance for students to list schools, this committee and Ritchie Morrow will begin the process to collect responses. Jason also mentioned there should be some inquiry in asking additional states to participate in API. API is the application process interface that allows a student to be re-directed to a state's web site to present additional questions that are pre-populated with some FAFSA data. They asked us how many are interested; Jason is suggesting we also pursue. At the meeting only 2 other States were interested in signing up for API. We collectively agreed that the API is NOT an option that resolves the problem of States receiving a "scrambled" school list. The decision was to hold off in asking about API to see if we can have ED reverse this decision – it should be approached as a separate issue from the masking of schools. In NY, you are presented

with two choices. In PA, many students do not follow the link – we need to keep the conversation of API as separate. In NJ, it's less than 30% who elect to use the API. The state deadlines will be requested three months earlier.

c. Web Committee – Julie Leeper, IA and Mike Solomon, IL

Julie is working with the contractor to make improvements to the site – please let her know if there are suggestions for changes. Contact either Mike or Julie on updating membership information for a state. Mike noted if you see anything the membership would like to see to let them know. If you don't get emails, contact Julie. A link to the Facebook would be helpful. Outreach materials would be helpful. A 50th anniversary logo would be helpful. The homepage still notes Perkins might be eliminated.

d. Conference Committee – Elizabeth McDuffie, NC and Rachelle Sharpe, WA

The Embassy Suites in Fort Lauderdale will be a Tues. through Fri. An evaluation will be sent out in a week. There is a regularly scheduled shuttle to the beach. Stephanie will be there in January in case we have questions. We are looking at special activities – Marilyn has agreed to put together celebratory activities. On that Saturday there is a daily catamaran to the Bahamas as well as short cruises. The room rate is \$149. There will be three day before and after on the room rate as well.

e. Federal Relations – Ritchie Morrow, NE

We are very appreciative of Frank Ballmann and thanked his boss.

4. Annual Survey Update – Mike Solomon, IL

The survey has grown to be a source of data in the field that people use. It is a way to research what is going on.

5. Old Business

None

6. New business

None

7. Transfer of Gavel