



**national association of state student grant and aid programs**

To: All  
From: Dennis Obergfell  
Date: February 2, 2000  
Subject: Executive Committee Meeting – March 9-10

First, thanks for making the time to join the phone conference we had last week. Chas and Mary Beth were dealing with snow problems and so were unable to join us. They plan to attend our Executive meeting in March (I promise no snow in Tempe). Speaking of which, below are a few details about our March meeting.

1. Place: Embassy Suites Hotel - Tempe (in the event you want to advance-mail material)  
4400 South Rural Road,  
Tempe, Arizona 85282
2. Phone: 480-897-7444. Fax 480-897-6112
3. Airport: Fly into Phoenix. There is a free shuttle from the airport to the hotel.
4. Dates: Please fly in on Thursday, March 8. I plan to start early on Friday March 9. We will be done by 12:00 noon on Saturday.
5. Costs: NASSGAP will cover your airfare and hotel costs for March 9, 10 and 11. If you want to come earlier or stay later, you're on your own. If you decide to stay at the hotel before the 9<sup>th</sup> or after the 11<sup>th</sup>, you can pay the same rate NASSGAP will be paying, which is 149 a night. That includes the free shuttle service to/from hotel/airport, a cooked-to-order Breakfast and free cocktail hours from 5-7 (that is our incentive to stick to the agenda on Friday). If travel plans force you to travel a day earlier, let me know.
6. Hotel Reservations: Reservations will be done for you. I need to send a guest list to the hotel by the end of the week. I just got the contract and will be faxing it back later today (John S., I'll send you a copy for your records). Translation: If you plan to stay at the hotel on a day other than what NASSGAP will cover, wait a few days to make your reservations. That way the hotel will give you the same \$149 rate.
7. Agenda: I hope to get a tentative agenda out this week for those who need justifications for your out-of-state travel. I invite you to send me your suggested agenda items before or after you get the tentative agenda. Department of Education representatives, Cameron Ishaq and/or Barry Morrow have made a tentatively agreed to join us on Friday afternoon. I need to follow-up with Cameron this week
8. Advise: If possible, make your reservations now to get a cheaper rate. You can send a copy of the fare to John Siegrist and he will reimburse you so that you can pay the bill when it comes due on your credit card.
9. Questions: Give me a call if you have any questions.

Those planning to attend (in alpha order):

Jim Garcia  
Ron Gambill  
Shiela Joyner  
Mary Beth Kelly  
John Klacik  
Cheryl Maplethorpe  
Dennis Obergfell  
John Siegrist  
Chas Treadwell  
Mary Ann Welsh  
Diane Todd-Sprague.