

Minutes of the Annual Fall Conference
Full Membership Business Meeting
October 28, 2014
Westin - GasLamp – San Diego, CA

1. Called to Order - 4:31 pm
2. Roll call – see attached sign in sheet
3. Review and Approval of Agenda - Ritchie Morrow (NE) made and LeRoy Wade (MO) seconded a motion to approve the agenda with one correction. It was approved unanimously.
4. Review and Approval of Minutes – Diane Lindeman (KS) made and Marilyn Cargill (VT) seconded a motion to approve the minutes. It was approved unanimously
5. Officer's Reports

- a. President - Chris Zuzack (PA)

Chris prepared a printed report which will be posted on the NASSGAP website. She attended several important meetings in DC and enjoyed being president and the opportunity to serve. We had to make some adjustments to the new committee chair rotation system. Rachelle Sharpe (WA) was co-chair of the membership committee but was elected a member-at-large. Marilyn Cargill will stay one more year as chair and Jennifer Rogers (MS) will be the co-chair. Lee Andes (VA) asked to step back as Federal Relations chair and Ritchie Morrow (NE) will take over as the chair.

- b. Past President – Ritchie Morrow (NE)

Ritchie reviewed the responsibilities of the past president, one of which is to maintain the Policies and Procedures manual and keep it updated. He encouraged members to look at it on the web. The past president also chairs the nominations committee – which included Lee Andes (VA) , Diane Lindeman (KS), and Julie Leeper (IA) and announced the new officers: Stephanie Butler (AK) – President Elect, Todd Brown (IA) - Secretary, Mark French (CT) - Treasurer Elect, Rachelle Sharpe – Member-at-Large. The final role is as chair of the scholarship committee. Three members applied for scholarships and all 3 were helped. The scholarships were for Lee Andes (VA), Mary Jane Michalak (IN), and Celina Duran (CO).

- c. President Elect – Diane Lindeman (KS)

Diane had nothing to report other than to mention the fall 2015 conference which will be at the Hilton Garden Inn in DC on October 20, 23, 2015.

d. Secretary – Philip Axelroth (AR)

Phil had nothing to report other than expressing appreciation for the opportunity to serve.

e. Treasurer – David Hughes – (UT)

Dave presented the report for the current budget year. There were more registrations than anticipated, but the expenses were higher than expected. The new result is close to being even. Dave presented and reviewed the statement of accounts, noting that our obligation for the Lumina grant has ended and the funds will be applied to web site upgrades.

f. Members at Large – deferred to conference committee

6. Committee Reports

a. Ed Technical Forms - Jason Chavez (NJ) and Susan Degen (OR)

Susan reported that the USDE was late requesting FAFSA deadline dates and we will not know if they made it until the next draft comes out for comments. Comments on the 2015-16 FAFSA were submitted yesterday. Jason reminded everyone that the API/URL test website will be available for testing starting next week.

b. Membership and Communications - Marilyn Cargill (VT) and Rachelle Sharpe (WA)

Marilyn will pass around regular and specialty listserv lists for updates. We have 43 paid member (40 states and 3 associate members (Nelnet, GBPI, ED South). There are 10 states that no longer pay dues as members and she will be reaching out to those states.

c. Web – Julie Leeper (IA) and Mike Solomon (IL)

Julie has been reviewing the website and working on updates, mostly in the repository.

d. Federal Relations – Lee Andes (VA)

Lee has enjoyed his time with NASSGAP and commended Frank Balmann (NY) for elevating NASSGAP in the conversations in DC.

- e. Conference – Jennifer Rogers (MS) and Elizabeth McDuffie (NC)

Jennifer thanked all the members of the committee and those who assisted in preparing for the conference. Elizabeth discussed next fall's conference and encouraged people to volunteer. She reported that we are looking at not doing breakfast to contain costs as a way to avoid raising the conference fee.

- 7. NASSGAP Survey - Mike Solomon (IL)

Mike reported that the 44th survey is out and the supplemental survey was just mailed. The cycle for the 45th survey will begin next month. Mike also asked for any recommendation for the special questions. Mike also noted some added resources on the website for all states to better access the data.

- 8. Old Business - None

- 9. New Business -

- a. By-laws change - The change is to the definition of Friends of NASSGAP and is presented on the back of the agenda and had been distributed on the listserv. Ritchie Morrow made and Diane Lindeman seconded a motion to approve the change. It was approved unanimously. The official ballot will be placed on the website as a poll for the formal vote.
- b. Transfer of gavel - Chris Zuzack (PA) stated it has been a pleasure to serve and passed the gavel to Diane Lindeman (KS). Diane presented a copy Robert's Rules to Stephanie as the parliamentarian.
- c. Rachele Sharpe (WA) - presented the idea of working with Canada and sharing ideas.

- 10. Adjournment - Rachele Sharpe (WA) and Chris Zuzack (AP) moved and seconded - 5:15 pm