

# nassgap

**national association of state student grant and aid programs**

[www.nassgap.org/](http://www.nassgap.org/) (202) 483-7060

NASSGAP Executive Meeting

October 9, 2005

Westin, Saint Francis

San Francisco, California

Attendees: Maureen Laffey; Theresa Antworth, John Klacik, Melanie Amrhein, Marilyn Cargill, Claude Roy, Sheila Joyner, Dennis Oberfell, Lee Andes, Mary Ann Welch, Sherry Fox, Vicki Merkel, Bart Astor

**President's Report:** Theresa Antworth welcomed the committee and reviewed the agenda. She gave the committee members a token of her appreciation for all of their work over the past year. A welcome was extended to the new President-Elect, Mary Ann Welch.

Fall Conference Update from Vicki Merkel. Theme is State Financial Aid the Bridge to Postsecondary Access. Fred Sellers will be joining us on speaker phone. Luncheon speaker will follow lunch back in the meeting room as lunch will be served in two adjoining rooms which will not be conducive to a speaker. Typo on the agenda was caught and noted on College Savings Plans. **Theresa will note in her opening remarks.** Will set up question and answer flip charts for members to ask general questions. To offer additional networking and pulling in new members, we will hold committee meetings for 1 hour following the last session on Tuesday. We are also using a large number of moderators to help members meet each other. Theresa – There is no program chair or site chair for spring conference in D.C. We will recruit for both during this fall meeting. We do have a program chair and a site chair for the fall conference in Vermont. Ritchie Morrow will be Program chair and Marilyn Cargill will be Site chair.

Site Update from Maureen Laffey – President's reception in Saint Francis room. Registration from 4 to 6. Reception from 6 to 9. 57 attendees including speakers, guests Jim Garcia, Lisa, Fuller possibly Frank Heinz, and a number of first time attendees. Menus are in packets. Monday dinner will be at Kuletto's an Italian restaurant near the hotel starting at 6:30 for drinks and appetizers. We have a guarantee for 45. We will meet in the Saint Francis room east on the 12<sup>th</sup> floor. All meals will be set up in the Saint Francis room on the 12<sup>th</sup> floor. Tuesday open for dinner on your own.

Theresa will hold an end of the conference wrap up following the last session.

Theresa asked committee members to review the ByLaws. Bylaws are now posted on the web in the latest ratified version. Dennis questioned the nominating committee member process. Maureen moved that we have consistency within our bylaws to reflect what we actually do to name the nomination committee and nomination chair by amending Article IV, section 4 by June 2006 business meeting following Article IX, section 1. Claude seconded. **Marilyn will draft bylaw change for next Executive Meeting.** Melanie moved to accept slate, seconded by Marilyn. Motion was passed to accept nomination committee.

Theresa reviewed task list and recommended that Claude and Lee get credit cards for Melanie and MaryAnn Welch as President Elect. She reviewed correspondence that she has sent out as President. We briefly reviewed committees. Nominations committee will need to present a slate of candidates for 4 positions, President Elect, Secretary, Treasurer Elect, Member at Large. Reviewed upcoming conferences. NASSGAP continues to have a DC Phone Number with a voice

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message that explains who and what we are and leads them to our web site but does not encourage leaving a phone message. Theresa tracked the type of messages that were left. Dennis was invited by Lumina to attend a summit by College Cost Partners. NASSGAP is not a member of College Cost Partners. We will ask NASSGAP attendees of the summit to advise the Executive Committee on whether or not we should become members.

**Past-President's Report:** Maureen's report is under site update.

**President Elect Report:**

25 states have turned in updates for the State Roll Call. Melanie has brought a presentation of the devastation in the Gulf region that we will see following the state roll call. Approximately 70,000 displaced students in LA. They currently can only find about 12,000 students who have reenrolled at other schools. **Presented Proposed Policies changes. Due to time constraints we will discuss as an Exec. Committee later.**

**Secretary's Report:** Florida will send out Directory to everyone listed in Directory and allow people to request more.

**Marilyn will publicly recognize the work on the directory by Karl and Jerolyn and will forward a NASSGAP ball hat for Karl.**

**Treasurer's Report:** Finalized 04-05 report during a conference call with Claude, Lee and Theresa and discussed 05-06 budget.

04-05 - Got signatures needed to pay GBPI invoices from June following the work being completed by GBPI to Dennis and Mike's satisfaction. The invoice is sent to the member overseeing the work. NASSGAP member reviews invoice against work, signs off and sends to President for signature. We have a \$2,000 grant from Lumina to produce a video of a presentation seen by a member. We never were able to arrange the taping of the video so money has not been spent. We are investigating whether to return the funds to Lumina. The paying of the bill to GBPI and the outcome of the Lumina grant will take care of 04-05 outstanding items.

05-06 – we have been collecting dues. We have \$5,000 in funds that need to be requested from the Pell Institute. Timing may be outlined in the MOU. **Melanie will check the President's hand guide to see when funds should be requested.**

Claude has a number of documents from over the past years. He will decide what should be preserved. Member will scan what needs to be saved and send to Dennis to post to web. Various questions were raised by members of the Executive Committee concerning the Treasurer function and sound financial practice: Should we have an audit? Bond the treasurer? Insurance? **Will be a future discussion for the Executive Committee.**

2006-2007 Dues. Do we need to consider raising dues? How do we generate enough income to pay for the good work that NASSGAP does including our Washington presence? **Future discussion.**

Should we increase the credit card maximum for the NASSGAP members who hold cards? Treasurer has recommended that limit be increased from \$10,000 to \$20,000. Bart requested a 1099 form. John Klacik recognized the new report format. Claude volunteered to consult with Lee in the future as needed.

**Member-at-Large Report:** No member-at-large attended.

**Membership and Communication:** Reported dues as of October 4<sup>th</sup>. More dues have come in since October 4<sup>th</sup>. Small confusion over conference attendees and membership dues. We need to tighten up communication between site chair, treasurer and membership chair in the future. **Sheila will do third reminders to collect dues and then will follow up with letter discussed earlier.** Sheila needs update on committee memberships to update the specialty listservs. Melanie made a motion for cessation of collection activities on an outstanding conference debt from fall 2001 for staff member from D.C. office. Seconded by Theresa. Motion passed. **Sheila will send letters to new members following the conference.**

**Fall 2005 Committee Reports:**

**Federal Relations:** Bart Astor - Reauthorization is not being discussed in Washington in the face of everything else that is hot. LEAP/SLEAP is currently OK. Things change daily. Everything is about Katrina and rebuilding Gulf coast.

**Ed Tech:** Sherry Fox – Committee is looking to have more of a say on FOTW. MaryBeth and Sherry are suggesting that we do more in conference calls versus direct visits to D.C. Theresa asked Sherry to update the membership at the Business meeting as to what the possibilities are for FAFSA coming out of reauthorization.

**NASSGAP Survey:** Extra survey question has been settled.

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**Web Committee:** Dennis Obergfell – Tied up last contract with GBPI. Looking at enhancements to current site including changes to the directory, online poll, possible online resolution voting. We have \$10,000 Lumina funds for next two years to be matched with NASSGAP funds to further improve site. Theresa asked Dennis to remind members that funding is available when he asks for possible improvements.

**Policy and Research:** John Klacik has not had time to meet with co-chair, Colleen O'Brien. John will probably be in the same situation for next three to six months which will continue to limit his ability to move this committee forward. John may need to rely on other committee members to move this forward.

Motion was made to adjourn by Claude Roy. Seconded by Maureen Laffey. Motion passed. Meeting adjourned at 5:02.

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