

NASSGAP Executive Committee  
Meeting - 10/26/2014 - San Diego, CA

Participants – see attached sign-in sheet.

1. Call to order - 1:18pm PDT
2. Approval of Minutes - Diane made and Jennifer seconded a motion to approve the minutes of the 9/18/2014 conference call meeting. It was approved unanimously.
3. Officer's Reports
  - a. President - Chris handed out a list of activities (attached) for the year. There is not much else to report. Chris talked with Jeff Baker at the PA state conference and he said there has been some movement from other entities regarding FAFSA completion. Chris will put a poll up regarding states' status with respect to the completion project.
  - b. Past-President –Ritchie reported that there were three scholarship recipients - Lee - Virginia, Selena - Colorado, and Mary Jane -Indiana. He then announced the election results: Stephanie Butler, AK - President-elect, Todd Brown, IA - Secretary, Rachelle Sharpe, WA - Member-at- Large, Mark French, CT - Treasurer elect. There were no updates to user guide, and he is waiting on the Friends of NASSGAP by-law change, which is on the business meeting agenda.
  - c. President-elect - Diane is looking at locations for the May EC meeting. Next fall's conference is Oct 20-23 (Tuesday – Friday) in DC at the Hilton Gardens.
  - d. Treasurer –
    - (1) 2014-15 Budget Report – Dave reported that dues income is 5 states under what was expected, but he anticipates NJ, PR, and DC to pay. Three speakers registered for the entire conference at 1/2 the conference rate and we have \$4050 in conference fees over anticipated. Conference costs do not include the \$3000 deposit included in last year's budget. There is a 32% increase over base charges due to fees and our costs are above projected. Discussion followed regarding the costs and fees. Even with overages we will still only be a couple thousand over budget. Statement of Accounts - Ritchie made and Jennifer seconded a motion to raise the special use reserve to \$30,000. It was approved unanimously.
    - (2) 2015-16 Proposed Budget – Dave distributed a proposed budget for 2015-16, which was discussed, but for which no action was required.
  - e. Secretary - nothing other than to thank the association for being allowed to serve.

- f. Members-at-Large - deferred to conference committee reports
4. Committee Reports
- a. Membership - Jennifer will be the new co-chair for membership, replacing Rachelle who was elected to a Member-at-Large position. Marilyn - spent the year doing the normal actions. Dues notices were sent out, starting in May for those that want to pre-pay and again in August for all others and associate members. Invoiced seven associates, but only GBPI, Ed South, and Nelnet have paid. A suggestion was made to look at others, such as those who present at the conference. We did our usual work with the listserv and keeping it in sync with the membership list on the website. Marilyn circulated a copy of the specialty listserv lists for updates.
  - b. Ed Technical - Susan/Jason – the pending task is to submit responses to the draft FAFSA which are due tomorrow. Following a discussion regarding inclusion of all comments, the consensus was we would filter responses because it is NASSGAP's response. The draft FAFSA for the 30 day deadline for responses should have all state deadlines.
  - c. Web - Julie - spent a lot of time cleaning up the website. There are many empty folders in the repository and she asked committee chairs to update the repository. Because the repository is difficult to use, it may be a place to spend some money to update what is there. We need to use the website to keep membership informed and involved.
  - d. Conference - Jennifer/Elizabeth – we have 48 registered representing 34 or 35 states and there are a number of speakers have registered to stay longer than the day they present. There is a pre-survey in the packets to see why people are here and we are looking at a post-survey to see why the number of attendees increased this year. Chris reviewed the agenda for the business meeting on Tuesday. Jennifer suggested the conference program chair have an approved budget amount to pay for speakers' travel followed by a discussion of various aspects of the issue. Elizabeth made and Diane seconded a motion to pay John Burbank's airfare. The motion passed unanimously.
  - e. Federal Relations - Ritchie will replace Lee for next year as co-chairman. Lee/Frank - discussed federal relations issues and referred to Monday's presentation. Frank noted that Jamie Studley is looking for feedback and dialog during her session. He also reported on positive feedback from DC entities regarding NASSGAP participation in the FAFSA completion project.
5. Old Business - none
6. New Business - none

7. Adjournment - 5:09 pm

Next Meeting: Wednesday, October 29, 2014  
12:00 pm to 12:30 pm