

NASSGAP Executive Committee
Meeting – 3/18/2015 - Phone

Participating:

- *Diane Lindeman, KS - President
 - *Stephanie Butler, AK – President Elect
 - *Chris Zuzack, PA – Past President
 - David Hughes, UT – Treasurer
 - *Mark French, CT – Treasurer Elect
 - *Todd Brown, IA – Secretary
 - Rachelle Sharpe, WA – Member-at-Large
 - Elizabeth McDuffie, NC – Member-at-Large/Conference Committee
 - *Marilyn Cargill, VT – Membership
 - *Jennifer Rogers, MS - Membership
 - *Susan Degen, OR – Ed Technical Forms
 - Jason Chavez, NJ – Ed Technical Forms
 - Julie Leeper, IA – NASSGAP Website
 - *Mike Solomon, IL – NASSGAP Website
 - *Ritchie Morrow, NE – Federal Relations
 - *Frank Ballmann, NY – Federal Relations
- *indicates member in attendance*

1. Call to order – 2:05PM pm CST
2. Approval of Minutes – Motion to approve minutes as amended made by Chris Zuzack; seconded by Mark French; approved unanimously.
3. Officer's Reports
 - a. President – Diane Lindeman: Hotel location for Executive Committee (EC) meeting in San Antonio has been finalized. There will be dinner Wednesday night, and the meeting should finish by noon on Friday. Diane will send information about the hotel and airport transportation. All EC members, with the exception of Chris and Susan (who are still unsure), will be in attendance. Diane will need confirmation of attendance by March 27th. There might not be an April 16th EC phone meeting. Let Diane know if there are special topics or agenda items for EC meeting in San Antonio. Diane will send out list of EC members attending, time of arrival, and contact information in advance of meeting.
 - b. Past-President – Chris Zuzack: Committee for nominations and elections established. Committee includes Diane, Stephanie, Ritchie, Marilyn, and Chris. President Elect and Member-at-Large will need to be filled. Diane and Stephanie will review committee chair rotation beforehand to avoid duplication of members filling leadership positions. The committee will report back to EC after first committee conference call.

- c. President-Elect – Stephanie Butler: No report.
 - d. Treasurer – David Hughes: Not on call.
 - e. Secretary – Todd Brown: No report.
 - f. Members-at-Large – Rachelle Sharpe/Elizabeth McDuffie: Not on call.
4. Committee Reports
- a. Membership – Marilyn Cargill/Jennifer Rogers: Jennifer sent a draft email to EC that could be used to announce the quarterly federal update conference call to the NASSGAP membership. April 2nd would be earliest Frank could do it. Questions could be emailed to Ritchie; he could read the questions aloud so the source of the remains anonymous. It was decided that the question/answer method and instructions would be announced on call. The EC decided that the call will be scheduled on April 2nd at 4pm EST. Discussed how members get added to the listserv and to the NASSGAP website directory.
 - b. Ed Technical – Susan Degen/Jason Chavez: Susan provided a high level update of FASFA design team topics.
 - c. Web – Julie Leeper/Mike Solomon: Mike - Dennis Obergfell is going to review the NASSGAP website and possibly make some suggestions for possible updates.
 - d. Conference – Elizabeth McDuffie/Rachelle Sharpe: Not on call.
 - e. Federal Relations – Frank Ballmann/Ritchie Morrow: Ritchie – Sent a draft of the **Campaign for Free College Tuition Performance Funding Taskforce before call. Will discuss at the EC meeting in San Antonio.** Frank discussed the Health and Human Services-Education Bill that was recently released. A Dear Colleague Letter was released to provide guidance on unusual enrollment history. There is potential of Truth in Lending Act disclosures being required for Stafford and Plus Loans. **The EC may want to discuss FAFSA completion EC in San Antonio.**
5. Old Business – none.
6. New Business – Discussion regarding FAFSA preparers and email addresses.
- a. Other business – none.
8. Adjournment: Motion to adjourn made by Chris Zuzack, seconded by Mark French. Adjourned 2:58 pm CST

Next Meeting: Potential Date 4/16/2015, 2pm CST.

To-do list – highlighted in grey

Potential discussion Items for EC in San Antonio – highlighted in yellow