

NASSGAP Executive Committee
Meeting – 9/17/2015 - Phone

Participating:

- *Diane Lindeman, KS - President
 - Stephanie Butler, AK – President Elect
 - *Chris Zuzack, PA – Past President
 - *David Hughes, UT – Treasurer
 - Mark French, CT – Treasurer Elect
 - *Todd Brown, IA – Secretary
 - *Rachelle Sharpe, WA – Member-at-Large
 - *Elizabeth McDuffie, NC – Member-at-Large/Conference Committee
 - Marilyn Cargill, VT – Membership
 - *Jennifer Rogers, MS - Membership
 - *Susan Degen, OR – Ed Technical Forms
 - *Jason Chavez, NJ – Ed Technical Forms
 - *Julie Leeper, IA – NASSGAP Website
 - *Mike Solomon, IL – NASSGAP Website
 - *Ritchie Morrow, NE – Federal Relations
 - *Frank Ballmann, NY – Federal Relations
- *indicates member in attendance*

1. Call to order – 2:06 PM pm CST
2. Approval of Minutes from 8/20/15 Meeting – Motion to approve minutes made by Elizabeth McDuffie; seconded by Chris Zuzack; approved unanimously.
3. Officer's Reports
 - a. President – Diane Lindeman: Diane – NASSGAP received a ‘thank you’ letter from Jeff Baker in regard to the memorial contribution the association made on behalf of his wife, Marilyn LeBlanc, to the Make-a-Wish Foundation. 36 states have nominated individuals for the Reach Higher FAFSA Convening (23 NASSGAP members). The Executive Committee discussed the event, as well as the recent Executive Order requiring prior-prior year tax data on the 2017-18 FAFSA.
 - b. Past-President – Chris Zuzack: Chris - No Conference scholarship applications have been received to date. The Executive Committee discussed the masking of FAFSA school codes and the potential of NASSGAP writing a letter. It was determined that the membership would be notified that NASSGAP plans to write a letter (unless members voice concerns), and the Pennsylvania letter would be sent as a reference. States with centralized grant processing will also be encouraged to write individual letters.
 - c. President-Elect – Stephanie Butler: Stephanie – Not on call.

- d. Treasurer – David Hughes: David – Membership checks have been coming in. David has started to receive 2015 NASSGAP Conference registration checks. The last year budget will be closed out as soon as the invoice from Illinois has been received.
- e. Secretary – Todd Brown: Todd - Organizing/printing copies of the October 28, 2014, business meeting minutes for the upcoming 2015 NASSGAP Conference.
- f. Members-at-Large – Rachelle Sharpe/Elizabeth McDuffie: Report will be provided during the Conference Committee report.

4. Committee Reports

- a. Membership – Marilyn Cargill/Jennifer Rogers: Marilyn – 35 states and one associate member have paid membership dues. Marilyn has been sending membership reminders/ notices to individuals who are listed as voting members and/or who are signed up for the NASSGAP listserv.
- b. Ed Technical – Susan Degen/Jason Chavez: Jason – For participating states, testing of the FAFSA API will be November 6 to November 17, 2015.
- c. Web – Julie Leeper/Mike Solomon: Mike – No report.
- d. Conference – Elizabeth McDuffie/Rachelle Sharpe: Elizabeth – 36 conference registrants as of today (representing 31 states). Five registrants are NASSGAP newcomers. The conference hotel room block is full. We may need to contact a second local hotel to inquire about overflow rooms. The next conference committee call is scheduled for October 2.
- e. Federal Relations – Frank Ballmann/Ritchie Morrow: Frank – Discussed using prior-prior year tax data on the 2017-18 FAFSA. If members are planning on attending the Reach Higher FAFSA Convening, consider flying in Tuesday. No budget for Federal Fiscal year 2015 yet. Discussed holding the Quarterly Federal Update a couple weeks following the 2015 NASSGAP Conference. Notice will be sent following the conference.

5. Old Business – None.

6. New Business –

- a. Next Executive Committee meeting – there will be a conference call on October 15. The Executive Committee may also meet in person on Tuesday, October 20.

7. Adjournment: Motion to adjourn made by Elizabeth McDuffie, seconded by David Hughes approved unanimously.

Adjourned 3:11pm CST

Next Meeting: Date 10/15/2015, 2pm CST.

To-do list – highlighted in grey