

NASSGAP Executive Committee
Meeting – 11/20/2014 - Phone

Participating:

Diane Lindeman, KS - President
Stephanie Butler, AK – President Elect
David Hughes, UT – Treasurer
Mark French, CT – Treasurer Elect
Todd Brown, IA – Secretary
Elizabeth McDuffie, NC – Member-at-Large/Conference Committee
Marilyn Cargill, VT – Membership
Jennifer Rogers, MS - Membership
Susan Degen, OR – Ed Technical Forms
Julie Leeper, IA – NASSGAP Website
Ritchie Morrow, NE – Federal Relations
Frank Ballmann, NY – Federal Relations

Not Participating:

Chris Zuzack, PA – Past President
Rachelle Sharpe, WA – Member-at-Large
Jason Chavez, NJ – Ed Technical Forms
Mike Solomon, IL – NASSGAP Website

1. Call to order - 1:10 pm CST
2. Approval of Minutes –Ritchie Morrow proposed a correction to section 3b of the 10/26/14 NASSGAP meeting minutes: Rachelle Sharpe should be listed as ‘Member-at-Large’ instead of ‘Member-a-Large’. Motion to approve minutes as amended moved by Stephanie Butler; seconded by David Hughes; approved unanimously.
3. Officer's Reports
 - a. President – Diane Lindeman emailed new NASSGAP attendees following the conference, encouraging them to join committees. Five individuals responded with interest. Diane hasn't started looking for a site for the May Executive Committee Meeting, but has a few ideas in mind. In terms of timing, Diane proposed having the meeting on a Thursday/Friday, with possible dates of April 30/May 1 or May 7/8, 2015. The earlier timeframe works better for Ritchie Morrow. Mother's day is on May 10th. Frank Ballmann and Ritchie have travel on May 1st.
 - b. Past-President – Chris Zuzack was not on call, so Diane Lindeman reported that Chris will represent NASSGAP on a NASFAA task force for prior-prior year tax information. The meeting will take place on December 10th.

- c. President-Elect – Stephanie Butler and Diane Lindeman discussed 2016 conference possibilities. Diane was contacted about conference in Hartford, Conn. Mark French commented that this could be expensive. Ritchie Morrow is already being contacted by sites for the 2016 conference, will forward to Stephanie. Interest was expressed in Tahoe, but travel issues were discussed. Further research will be needed.
- d. Treasurer – David Hughes reported that he has started receiving final bills from the hotel in San Diego. Estimated amounts were pre-paid, and the actual costs are below estimations, so credits will be coming back. David is working on resolving issues with hotel bills for speakers, and is processing reimbursements. David hopes to give final bill for fall conference on the next conference call.
- e. Secretary – Todd Brown stated that the by-law change poll voting is due November 21st. As of this morning, 17 voted in favor and 0 voted against. Todd will send reminder to members, and will compile the results and send to Diane after closing the Poll.
- f. Members-at-Large – Elizabeth McDuffie indicated that a conference evaluation will be sent to past conference attendees.

4. Committee Reports

- a. Membership – Marilyn Cargill reported that she has been working to get updates from sheets completed at the fall conference. All updates have been completed, and she is working to transition duties to Jennifer Rogers.
- b. Ed Technical – Susan Degen reported that the Federal Register was posted with 2nd draft of 2015-16 FAFSA. Susan has not had time to review the 2nd draft to see what has changed. Susan will send out 2nd FAFSA draft today to membership with emphasis on state deadlines. Susan received an email to review a list of committee members; the list contained 3 individuals that she was unaware of being on her committee. Susan isn't sure where those folks came from – it was determined that they are carryover from the previous year. These lists don't get changed unless requested by a committee chair or the committee member. Marilyn Cargill suggested that we may want to clear the lists each year and rebuild them annually. Marilyn will send out a list of members of specialty committees to Executive Committee for verification. Marilyn suggested that new members work with committee chairs and the committee chairs notify membership that they have added someone to their committee.
- c. Web – Julie Leeper indicated that she and Mike Solomon are updating the NASSGAP website again, requesting that committee chairs update committee lists, updating letterhead and officers, and rearranging the repository to make it easier to find documents. They also updated the slider on homepage (added the College Board Trends Reports, IES graduation data, etc). They put all Executive

Committee meetings on the calendar, and sent emails requesting additions to the repository. If you get an email, please respond.

- d. Conference – Elizabeth McDuffie reported that she received a bill with adjustments (just a couple issues with conference bill for speaker rooms/AV). Jennifer Rogers reported that ‘thank you’ letters have been sent. She also loaded information specific to the committee into the repository.
 - e. Federal Relations – Frank Ballmann reported that Senator Harkin will reintroduce HEA bill this week with changes. The President will announce immigration initiatives tonight. There is speculation about whether the continuing resolution will be extended through March or through end of next September. Regarding Senator Alexander’s 2-question FAFSA proposal - may need to post a Poll to NASSGAP membership to see what questions states need. Discussion involved the data elements that may be removed in the proposal, including the EFC (a matrix may replace the EFC – many states have statute that require the EFC). No one seems to think HEA reauthorization will be on the front burner with the next Congress. In the case of changes to the FAFSA, they wouldn’t go into effect until 2016-17.
5. Old Business - none
 6. New Business – none
 - a. Other business – Jennifer Rogers proposed changes to user guide; these will need to be approved by the Executive Committee. Jennifer will resend them for Executive Committee approval on next call.
 7. Elizabeth McDuffie moved to adjourn; Mark French seconded the motion; approved unanimously.
 8. Adjournment – 1:50pm CST

Next Meeting: Date 12/18/2014, 2pm CST.

To-do list – highlighted in grey