

NASSGAP Executive Committee
Meeting – 7/21/2016 - Phone

Participating:

*Stephanie Butler, AK - President
*Clantha McCurdy, MA – President Elect
Diane Lindeman, KS – Past President
*Mark French, CT – Treasurer
*Todd Brown, IA – Secretary
Rachelle Sharpe, WA – Member-at-Large
*Brenda Zastoupil, ND – Member-at-Large
Marilyn Cargill, VT – Membership
Jennifer Rogers, MS - Membership
*Susan Degen, OR – Ed Technical Forms
Jason Chavez, NJ – Ed Technical Forms
*Julie Leeper, IA – NASSGAP Website
*Mike Solomon, IL – NASSGAP Website
Ritchie Morrow, NE – Federal Relations
*Frank Ballmann, NY – Federal Relations
Chris Zuzack, PA – NCAN PPY Task Force
**indicates member in attendance*

1. Call to order – 2:09 PM CST
 - a. Approval of minutes from 6/16/16 meeting – motion to approve made by Brenda Zastoupil, seconded by Mark French. Minutes approved.
2. Officer's Reports
 - a. President – Stephanie Butler: Stephanie – August 1 is the deadline for conference scholarship applications. One application has been received. Stephanie will send one more notice; then the scholarship committee will evaluate the applications. The mishap with the election of officers has been resolved. Regarding the File Once FAFSA bill – NASSGAP signed on, and notice was sent to the membership.
 - b. Past-President – Diane Lindeman: Diane – Not on call.
 - c. President-Elect – Clantha McCurdy: Clantha – Fall 2017 NASSGAP Conference will be in Washington DC. Clantha is negotiating room rates. The Embassy Suites room rate is \$229-269 (not including tax); this includes breakfast. Quite a bit higher than the last Washington DC hotel rate. There is also a bid from the Hilton Garden Inn, where the conference was held in 2013 and 2015. Pricing is comparable to the Embassy Suites bid, but no breakfast is included.- Hoping to finalize rates by the end of the month. Clantha is considering dates in September through early November with the intent of finding a lower cost date range.

Sunday/Monday start dates appear to be higher; Saturday start dates appear to be lower cost. The President and Treasurer will need to approve the final proposal.

- d. Treasurer – Mark French: Mark – 19 states/territories and 1 associate member have paid memberships.
- e. Secretary – Todd Brown: Todd – No report.
- f. Members-at-Large – Rachelle Sharpe/Brenda Zastoupil: Brenda – Receiving preference responses on Fall Conference group dinner options. Sent the first conference teaser this week. Conference committee is meeting next Thursday at 2pm CST.

2. Committee Reports

- a. Membership –Jennifer Rogers: Jennifer – Not on call.
 - i. Arkansas and Wisconsin have paid for memberships this year, neither of which were members last year.
 - ii. Thanks to Mark for sending weekly updates on paid memberships. That is really helpful!
 - iii. I sent invoices out to the Associate Members a couple of weeks ago, so all invoices have been distributed at this time.
 - iv. Julie, Mike and I had a conference call on June 29 about the membership process. Mike is going to draft the specifications of the changes, which we'll then submit to GBPI for a cost estimate. We hope to have a quote back in time for consideration at the EC meeting prior to the Conference.
 - v. I reached out to 12 states who didn't have a voting member listed on the website and received a response from 11 with updates for the Directory and Listserv.
 - vi. Over the next few weeks, I hope to reach out to members as they join to request directory and listserv updates.
- e. Ed Technical – Susan Degen/Jason Chavez: Susan – Received responses on state FAFSA deadlines. Received an invitation to participate in a Student Aid Report work group.
- f. Web – Julie Leeper/Mike Solomon: Julie – See bullet iv on the Membership report. Asked Frank to send historical NASSGAP information to get on the website.
- g. 50th Anniversary Conference – Marilyn Cargill: Not on call.
 - i. The photo book is coming together thanks to Jennifer with lots of photo collection help from Chris I have a small group of volunteers to help with decorating for the Presidents reception on Tuesday afternoon. We will put welcome bags together on Monday. The committee will start meeting every two weeks in August.

- h. Federal Relations – Frank Ballmann/Ritchie Morrow: Frank – Provided a federal update.
- 4. Old Business – None.
- 5. New Business – None.
- 6. Adjournment: Meeting adjourned at 2:57 pm CST

Next Meeting: Date 8/18/2016

To-do list – highlighted in grey