

NASSGAP Executive Committee
Meeting – 3/17/2016 - Phone

Participating:

- *Stephanie Butler, AK - President
 - *Clantha McCurdy, MA – President Elect
 - *Diane Lindeman, KS – Past President
 - *Mark French, CT – Treasurer
 - *Todd Brown, IA – Secretary
 - *Rachelle Sharpe, WA – Member-at-Large
 - Brenda Zastoupil, ND – Member-at-Large
 - Marilyn Cargill, VT – Membership
 - *Jennifer Rogers, MS - Membership
 - Susan Degen, OR – Ed Technical Forms
 - *Jason Chavez, NJ – Ed Technical Forms
 - *Julie Leeper, IA – NASSGAP Website
 - Mike Solomon, IL – NASSGAP Website
 - *Ritchie Morrow, NE – Federal Relations
 - *Frank Ballmann, NY – Federal Relations
 - *Chris Zuzack, PA – NCAN PPY Task Force
- *indicates member in attendance*

1. Call to order – 2:05 PM CST
 - a. Approval of Minutes from 2/18/16 Meeting – Motion to approve made by Diane Lindeman, seconded by Clantha McCurdy. Minutes approved.
3. Officer's Reports
 - a. President – Stephanie Butler: Stephanie – Hotel rooms have been booked for the May EC meeting, catering is being finalized. EC members staying additional nights (beyond the two nights NASSGAP will be paying for) in Fort Lauderdale will be responsible for paying for those additional nights at the time of check-in. Send Stephanie May EC agenda items. Stephanie will send out a draft agenda for the May EC meeting. No response from DE on ISIR masking response from NASSGAP.
 - b. Past-President – Diane Lindeman: Diane – Nominating Committee for EC met yesterday. The positions up for nomination include President Elect, Secretary, Member-at-Large, Treasurer Elect, and Ed Technical Forms committee chair. The nominating committee will be contacting nominees for acceptance of the positions.
 - c. President-Elect – Clantha McCurdy: Clantha – Researching hotel information for 2017 NASSGAP Conference. Will discuss more at May EC meeting in Fort Lauderdale.

- d. Treasurer – Mark French: Mark – Sent credit card authorization form for hotel in Fort Lauderdale for the May EC meeting. Ritchie recommended that we create a separate line item in the budget for the 50th Anniversary. Mark made a motion to approve \$5,000 for an initial planning budget for the 50th anniversary celebration, seconded by Diane Lindeman. The EC may approve additional budget funds for the 50th Anniversary at a later date if needed. Regarding memberships, NASSGAP budgeted \$45,000; \$47,000 has been received to date. Clantha and Mark will work on a proposed budget to discuss during the May EC meeting.
- e. Secretary – Todd Brown: Todd – No report.
- f. Members-at-Large – Rachelle Sharpe/Brenda Zastoupil: Rachelle – Met with Brenda to discuss meeting schedule. Next conference planning committee meeting date will be established through a doodle poll. Rachelle/Brenda are beginning to estimate catering cost and reviewing evaluations from last conference. Rachelle will check with Iowa and North Carolina to see if one of those states are willing to provide the registration process. Rachelle/Brenda are researching/seeking presenter options for the conference. We will need to evaluate additional AV needs corresponding to the 50th Anniversary. Stephanie will send information about trips from Florida to the Bahamas. A few members volunteered to connect with Canadian administrators on administration of scholarships/grants.

4. Committee Reports

- a. Membership – Jennifer Rogers: Jennifer – Sent membership letter that has been used in the past to the EC. Stephanie plans to make some edits. The plan is to convert the letter into a brochure/flyer.
- b. Ed Technical – Susan Degen/Jason Chavez: Jason – DE is working on draft 2017-18 FASFA. There will be a new symbol on the 2017-18 FAFSA – the dollar sign (\$), which represents ‘awards are made until funds are depleted.’ Jason/Susan collected responses on DE’s simplified EFC request.
- c. Web – Julie Leeper/Mike Solomon: Julie – All paperwork has been sent to GBPI in relation to the website enhancements. They will begin working on updates soon. Julie plans to send a note to the NASSGAP membership to update their directory information. Jennifer asked if the listserv information could be synched with directory information. Julie and Jennifer will touch base.
- d. 50th Anniversary Conference – Marilyn Cargill: Marilyn – Not on call.
- e. Federal Relations – Frank Ballmann/Ritchie Morrow: Frank – Discussed FAFSA masking update. Frank discussed the FSA ID and the 2016-17 FAFSA decrease. Frank will submit new web content to replace the material on the NASSGAP

homepage. DE hired an outside firm to assist with early awareness of 2017-18 FAFSA changes. Draft 2017-18 FAFSA should be available soon. James Kvaal (Deputy Director of the US Domestic Policy Council) resigned; Frank sent him a thank you. Chris provided a FAFSA masking update. Chris also provided an NCAN FAFSA simplification update.

5. Old Business – None.
6. New Business – None.
7. Adjournment: Meeting adjourned at 3:03 pm CST

Next Meeting: Date 4/21/2016, 2pm CST.

To-do list – highlighted in grey