

NASSGAP Executive Committee  
Meeting – 9/8/2016 - Phone

Participating:

- \*Stephanie Butler, AK - President
  - \*Clantha McCurdy, MA – President Elect
  - Diane Lindeman, KS – Past President
  - Mark French, CT – Treasurer
  - \*Todd Brown, IA – Secretary
  - \*Rachelle Sharpe, WA – Member-at-Large
  - \*Brenda Zastoupil, ND – Member-at-Large
  - \*Marilyn Cargill, VT – Membership
  - \*Jennifer Rogers, MS - Membership
  - Susan Degen, OR – Ed Technical Forms
  - \*Jason Chavez, NJ – Ed Technical Forms
  - \*Julie Leeper, IA – NASSGAP Website
  - \*Mike Solomon, IL – NASSGAP Website
  - Ritchie Morrow, NE – Federal Relations
  - \*Frank Ballmann, NY – Federal Relations
  - Chris Zuzack, PA – NCAN PPY Task Force
- \*indicates member in attendance*

1. Call to order – 2:02 PM CST
  - a. Approval of minutes from 8/18/16 meeting – motion to approve made by Clantha McCurdy, seconded by Brenda Zastoupil. Minutes approved.
2. Officer's Reports
  - a. President – Stephanie Butler: Stephanie – Currently working on the agenda for the in-person EC meeting preceding the fall conference. Stephanie is compiling a list of topics of interest for the meeting.
  - b. Past-President – Diane Lindeman: Diane – Not on call.
  - c. President-Elect – Clantha McCurdy: Clantha – Continuing to work on arrangements for fall 2017 NASSGAP Conference and the EC meeting for next spring (2017). Still in negotiations with hotels for the fall 2017 conference. Regarding the EC meeting next spring (2017), Clantha is considering locations in Boston. Clantha plans to send roll-call questions for the 2016 fall conference on Monday or Tuesday.
  - d. Treasurer – Mark French: Mark – Not on call.
  - e. Secretary – Todd Brown: Todd – No report.

- f. Members-at-Large – Rachelle Sharpe/Brenda Zastoupil: Rachelle – The fall 2016 conference program is being finalized. Brenda will get attendee names/titles from the NASSGAP directory. As of last week, everyone that had registered for the conference also had a room reserved. There are a few individuals with room reservations who have not registered for the conference yet. Brenda will follow up with those individuals. The next conference planning call is on 9/22.

### 3. Committee Reports

- a. Membership –Jennifer Rogers: Jennifer – A total of 34 states have paid membership dues to date (35 when dues from the state of Washington are received). If all states have traditionally paid memberships continue to do so in 2016-17, we should have around 45 paid state memberships (Puerto Rico would make it 46). Three associate members have also paid to date. Plans to send reminders to states that have not paid membership dues yet. Jennifer is also planning to reach out to each state to verify directory information and listserv contacts in the near future.
  - b. Ed Technical – Susan Degen/Jason Chavez: Jason – Discussed a new c-flag for conflicting 2015 tax data on 2016-17 and 2017-18 FAFSAs. Jason will forward the notice pertaining to this issue to the EC.
  - c. Web – Julie Leeper/Mike Solomon: Mike – Working on NASSGAP website changes. Hopes to have the completed 2014-15 NASSGAP Survey mailed to states next week.
  - d. 50<sup>th</sup> Anniversary Conference – Marilyn Cargill: Marilyn - Approximately 8 of the 11 retired past presidents have registered for the fall 2016 conference. There are 16 room nights associated to the retired past presidents. Jennifer Lanphear from Maine developed a NASSGAP yearbook that spans the entire 50 years of the organization. It will be available at the conference, with pages available for individuals to sign. All past presidents (around 20 might be in attendance) will be invited to speak briefly at the reception. Created welcome bags for each conference attendee. There are approximately 38 individuals currently registered for the conference. Conference reminders have been sent monthly.
  - e. Federal Relations – Frank Ballmann/Ritchie Morrow: Frank – Provided a brief federal update.
4. Old Business – None.
  5. New Business – None.
  6. Adjournment: Meeting adjourned at 3:03 pm CST

Next Meeting: Date 10/18/2016, Fort Lauderdale, FL

To-do list – highlighted in grey