

NASSGAP Executive Committee
Meeting – 9/14/2018 – Phone (Approved)

Participating:

- *Rachelle Sharpe, WA – President
- *Elizabeth McDuffie, NC – President-Elect
- *Clantha McCurdy, MA – Past President
- *Irala Magee, OK – Treasurer
- *Katie Harrison, SC – Secretary
- *Erin Klarer, KY – Member-At-Large
- *Jennifer Lanphear, ME – Member-At-Large
- Jennifer Rogers, MS - Membership
- *Donna Thomas, MD – Ed Technical Forms
- Todd Brown, IA – NASSGAP Website
- *Mike Solomon, IL – NASSGAP Website
- *Ritchie Morrow, NE – Federal Relations
- *Frank Ballmann, NY – Federal Relations

**Indicates member in attendance*

1. Call to Order – 3:04 pm, EST

- a. Review and approval of August 10, 2018, minutes – Motion to approve by Jennifer L., seconded by Elizabeth. Minutes approved as circulated.

2. Officer Reports

- a. President – Rachelle Sharpe: Rachelle reported she has had further conversations with RTI about NPSAS state data collection and whether states could report on behalf of institutions. For the state of Washington, there are too many gaps between what the state collects and what NPSAS requires. SHEEO is asking their states to encourage institutions to respond to the survey. At this time, it does not appear feasible for states to respond in lieu of institutions. Ritchie reported that he had a conversation with Austin Lacy at RTI, who has also encouraged the state agencies to reach out to institutions. Ritchie stated that one Nebraska institution's Financial Aid Director had not yet been contacted regarding the survey but hopes to be involved with the data collection.

The EC then discussed coordination of SHEEO data and the NASSGAP survey. Mike reported that SHEEO seems to collect different information from different people at different times. There does not appear to be much overlap between their data requests and what NASSGAP currently collects, so coordination could be difficult. Rachelle suggested further consideration of enhanced data visualization if NASSGAP Executive Committee feels it would be beneficial. Mike then provided a test link (<https://www.nassgapsurvey.com/mike/lotteryfunding.html>) to give an idea of the types of visual displays that can be created with NASSGAP data.

Mike has sent a 5-year contract to Rachelle for survey administration through the state of Illinois. Elizabeth asked what would happen if Mike no longer works for ISAC. Mike stated that they would appoint someone else from the agency to work on the survey for

NASSGAP. Mike reiterated the importance of documentation of the survey process and stated that he plans to begin a thorough documentation process with the next survey cycle. Elizabeth then asked for confirmation of a termination clause, which Mike confirmed exists in the contract (either party can terminate the contract with a 30-day notice). Elizabeth made a motion to accept the 5-year contract with Illinois, Katie seconded. The motion carried.

Rachelle asked for a review of the recommended changes to the Mission and Objective Statement. Clantha asked how a vote would happen if the membership needed to vote on a by-law change, and Rachelle reviewed several options (discuss at conference and hold a follow-up vote or circulate ahead of time and call for a vote at the conference). Ritchie stated that if a vote is going to happen at the business meeting at the conference, we are required to circulate recommended changes to the membership 30 days prior to the business meeting. This notice would need to be sent out by September 18 to meet that deadline. After further discussion, Rachelle suggested holding additional conversations and bringing the topic up for discussion for all members at the conference. An electronic vote could be held after the annual business meeting. There was consensus to go this route.

Ritchie provided a brief update on the Friends of NASSGAP research he has conducted, and he will bring this to the October EC meeting.

Rachelle will be attending CEF Gala in Washington, DC with previous approval of NASSGAP EC.

Rachelle asked the EC to send any agenda items for the October in-person meeting to her.

- b. Past President – Clantha McCurdy: Clantha acknowledged the work of Katie and Todd on the recent election, which has concluded successfully. Rachelle will be communicating the results of the election, along with information concerning the full makeup of the EC, to the full membership. Clantha agreed to maintain the current version of the User Guide, pending further updates, until it can be uploaded to the website. Jennifer L. asked about the feasibility of having an appendix to the User Guide to capture decisions made, specifically regarding the conference. Rachelle stated that may become too cumbersome and suggested maintaining updates within the User Guide itself.
- c. President Elect – Elizabeth McDuffie: Elizabeth has recently sent out an email to the membership regarding the roll call. Elizabeth plans to hold a brief post-conference meeting with the 2018-2019 Executive Committee.
- d. Treasurer – Irala Magee: Ritchie, Frank, and Irala have communicated via email and have come up with a proposal for investments. The proposal is to leave \$50,000 in checking account and to maintain the savings account with Wells Fargo, which has a balance of \$40,000. In addition, the group recommends moving all current Capital One funds to Treasury Direct T-bills as follows: \$50,000 in short term (4-week) obligations and the remaining \$130,000 in 6-month term investments. Elizabeth asked how the interest is paid back. Frank explained that NASSGAP would likely opt for automatic

reinvestment of the amount invested, plus any returns, and explained that interest is paid on the T-Bill investments at maturity (i.e., a \$10,000 investment for 26 weeks @2% interest rate would be paid as about \$10,100 after 26 weeks). If we were to reinvest the proceeds, we would end up with a new \$10,000 T-Bill and with \$100 in interest in the checking account or in whichever account we designated the proceeds to be deposited. Although a vote is not required, the EC agreed to the investment strategy and authorized Irala to proceed. Rachelle and Irala stated the importance of other NASSGAP members to assist with financial decisions and that a Finance committee would be beneficial.

- e. Secretary – Katie Harrison: Reported on the results of the election, including voter “turnout” of 73% and indicated that most voting members did not appear to have any problems with the Election Buddy format. If NASSGAP utilizes Election Buddy in the future, we need to be aware that some agency’s email filters will send the email notices to a user’s spam or junk email folder, so making voting members aware of that possibility ahead of time would be helpful.

3. Committee Reports

- a. Web – Todd Brown: Not on call. Todd will be providing an overview and demo of the new website during the conference.
- b. Membership – Jennifer Rogers: Jennifer R. was unable to be on the call, but sent the following report to the EC via email:
 - 37 states have initiated the membership process (34 have completed payment)
 - 3 associate members have paid

The following states/associate members have not yet renewed:

- Expected to renew: This would give us 45 states, which is what we’ve had the past two years.
 - Alabama
 - Arizona
 - Florida
 - Georgia
 - Maryland
 - New Jersey
 - Rhode Island
 - Washington
- Not expected to renew:
 - Delaware
 - Hawaii
 - New Hampshire
 - Ohio
 - South Dakota
 - Wyoming
- Not sure: The following two were first-year members last year

- HCM Strategists
- RTI International

Jennifer R. sent another reminder email this morning to the states and associate members that have not yet renewed their membership. A total of three membership emails have gone out.

- c. Ed Technical – Donna Thomas: No update at this time, but Donna has discussed feedback concerning FAFSA Mobile App with Frank.
 - d. Members at Large/Conference – Jennifer L. & Erin: Erin stated there are currently 45 conference registrations, including six first-time attendees. She asked which EC members would serve as ambassadors to the first-time attendees. Ritchie, Clantha, Rachelle, Frank, and Katie volunteered to do so. Erin is finalizing the group dinner details. Erin asked any EC members who are facilitating or presenting sessions to send her presenter biographical information and a photo if they wish to include one. Jennifer L. stated that the session agenda is full. Please see the attached draft conference agenda for details.
 - e. Federal Relations – Ritchie and Frank: Frank provided an update on the federal bill that would potentially increase Pell by \$100. He reported on a recent court case concerning Borrower Defense to Repayment. Frank then provided an update on Twitter account, which he stated has not had a lot of activity yet and may not be the best social media approach for NASSGAP. Erin offered feedback on how KHEAA utilizes Twitter.
- 4. Old Business - None**
- 5. New Business - None**
- 6. Adjourn – After hearing no further business, the meeting was adjourned at 4:10 pm EST**

To-do list: highlighted in grey

Next Meeting: Tuesday, October 16, 2018 – 12 pm MST, Albuquerque, New Mexico

Addendum: 2018 Draft Conference Agenda (as of 9/14/18)



NASSGAP Fall Conference 2018 DRAFT Program
Albuquerque, NM – Embassy Suites by Hilton Albuquerque Hotel & Spa

October 16, 2018, Tuesday

12:00 PM – 4:00 PM	Executive Committee Meeting
4:00 PM – 6:00 PM	Conference Registration
6:00 PM – 9:00 PM	President’s Welcome Reception

October 17, 2018, Wednesday

6:00 AM – 8:30 AM	Breakfast (for hotel guests)
8:00 AM – 8:30 AM	Conference Registration
8:30 AM – 8:45 AM	Welcome – Rachele Sharpe, NASSGAP President
8:45 AM – 9:15 AM	NM Secretary of Education Keynote
9:15 AM – 9:45 AM	Introductions
9:45 AM	BREAK
10:15 AM – 11:00 AM	Capitol Hill Update – Frank Ballmann
11:00 AM – 12:00 PM	Prosperity Kids: More than one way to pay for college
12:00 PM – 1:15 PM	LUNCH
1:15 PM – 1:45 PM	Host State Happenings – New Mexico
2:15 PM – 3:00 PM	State Roll Call
3:00 PM	BREAK
3:15 PM – 5:15 PM	State Roll Call continued
6:00 PM	Group Dinner at Hotel Parq Central (included in conf. fee)

October 18, 2018, Thursday

6:00 AM – 8:30 AM	Breakfast (for hotel guests)
8:30 AM – 9:15 AM	NASFAA Update
9:15 AM – 10:00 AM	Mission Graduate Albuquerque
10:00 AM	BREAK
10:15 AM – 11:00 AM	Education Commission of the States – Trends & Emerging Aid Proposals
11:00 AM – 12:00 pm	Funding Alternative Credentials (NE & KY)

12:00 PM - 1:15 PM	LUNCH
1:15 PM - 2:00 PM	Next Generation of Financial Aid Notifications (WV)
2:00 PM - 3:15 PM	NPSAS - Collecting State Aid for Research
3:15 PM	BREAK
3:30 PM - 4:15 PM	US Department of Education (Invited)
4:15 PM - 5:15 PM	NASSGAP Business Meeting/Committee Meetings

October 19, 2018, Friday

6:00 AM - 8:30 AM	Breakfast (for hotel guests)
8:30 AM - 9:00 AM	NASSGAP WEBSITE
9:00 AM - 9:45 AM	Redesigning State Aid (MA)
9:45 AM - 10:30 AM	Thirdway: The Greatest Equalizer for Pell Students Completing College
10:30 AM	Break
10:45 AM - 11:30 PM	National College Access Network: District poverty and FAFSA completion
11:30 AM - 12:30 PM	Executive Committee Meeting