



**NATIONAL ASSOCIATION OF STATE STUDENT GRANT AND AID PROGRAMS**  
**Executive Committee Meeting – Monthly Conference Call**  
**Wednesday, January 15, 2020 – 12 p.m. PST/1 p.m. MST/2:00 p.m. CST/3 p.m. EST**

Join from PC, Mac, Linux, iOS or Android:

<https://itsmsgov.zoom.us/j/473759901?pwd=VHd1MW1kREttR3lmSWdJaW5FOXBUOT09;>

Password: 767383

Telephone: USA 888-822-7517 (US Toll Free); Conference code: 2791682

**AGENDA**

**Call to Order (Jennifer Rogers took roll)**

- \*Jennifer Rogers, MS – President
- \*Elizabeth McDuffie, NC – Past President
- \*Todd Brown, IA – President Elect
- \*Leroy Wade, MO – Treasurer
- \*Jennifer Lanphear, ME – Secretary
- \*Deena Lager, AZ – Member-At-Large (year 2)
- \*Renee Davis, NV – Member-At-Large (year 1)
- \*Erin Klarer, KY – NASSGAP Website
- \*Katie Harrison, SC – Membership
- Donna Thomas, MD – Ed Technical Forms
- \*Elizabeth McCloud, PA – Federal Relations
- \*Frank Ballmann, NY – Director/Federal Relations
- Michael Solomon, IL - Annual Survey

**I. Call to Order at 3:00 pm EST**

**II. Review and Approve Minutes from November 20, 2019**

Jennifer L received 3 edits via email: Katie Harrison provided the correct name of Interclipse, a software developer, as potential new Associate Member. Jennifer Rogers identified duplicate “no deposit required” in III.a.i.1 and unnecessary word “next” in before 2020 in IV.b.ii. Renee Davis moved to approve the minutes. Todd Brown seconded. Minutes approved.

**III. Officer Reports**

- a. President – *Jennifer*
  - i. Conference hotel in Cincinnati contract signed

- ii. Email in support of PASS Act, Frank can provide an update about FUTURE Act during his update.
  - iii. May EC Meeting. Jennifer R has heard from entire EC. The best options are May 4-6 or late May dates. Based on when the majority of the EC is available, we will meet fly in 5/26, all day 5/27, half day 5/28.
- b. Past-President – *Elizabeth McD*
- i. Elizabeth will complete a past president report of her time as president soon.
  - ii. During the next couple of months, she will convene the nomination committee and will solicit names for consideration for upcoming elections.
  - iii. Retirement date may be July 1 or possibly August 1.
- c. President Elect – *Todd*
- This morning via email Todd sent draft 20-21 contract with Embassy Suites (ES) Georgetown for the next Washington DC conference. Thank-you to Frank Ballmann for his diligent work with Embassy Suites to obtain the terms in the draft.

Topics for discussion during our call are listed below. Discussion ensued about the appropriate numbers for the room blocks. Monday numbers and overall numbers are based on attendance at the 2019 DC conference.

- The prevailing government per diem rate was secured for the room block.
  - The current contract secures 12 rooms for Monday night.
  - The current contract secures 40 rooms per night on Tuesday, Wednesday, and Thursday. ES is open to increasing that number to 45. Note the current 90% attrition rate. We can increase more at a later date; whatever we lock in now will be subject to the 90%. Todd & Frank will ask for room block of 45 with an 80% attrition rate.
  - Elizabeth McCloud noted her PHEAA address is listed as Frank's address. Frank & Todd will be it corrected.
  - Insurance was required in the initial contract; Frank talked ES into removing it.
  - ES anticipated food and beverage revenue: \$10,000
  - ES anticipated meeting room rental fees: \$3,640
  - Premium lunch for EC meeting.
  - AV cost: attached
  - Frank compared this contract line by line to the 2019 DC contract. Jennifer R. will send Frank the Cincinnati contract to compare to 2021 Dc contract.
  - Much nicer hotel and location than where we were previously in DC.
- d. Treasurer – *Leroy*
- i. Draft Treasurer Report provided in advance via email
  - ii. Leroy needs to get a few items transferred from Irala to Leroy like the Treasury Direct.
- e. Secretary – *Jennifer L.*
- i. Nothing to report
- f. Members at Large (Conference) – *Deena & Renee*
- i. Deena sent Conference survey summary. Overall feedback is positive. A couple of people expressed frustration with the registration process which did have challenges as the rooms block filled up. We only had 19 responses but this

represents more than 50%. The majority said we should hold in DC every other year. Timing of conference as first choice: 51% October, 22% June, 17% September but more people listed June as last choice. Question #9 gave people an opportunity to explain why a particular time worked or didn't work.

- ii. Question #11 – learn something new? 59%; 41% neutral
- iii. EC will review the rest of the results and then discuss at the next meeting. Be ready with specific feedback at February meeting. Deena has started a list of presentation topics, so please forward your ideas to her.

#### **IV. Committee Reports**

- a. *Web – Erin Klarer*
  - i. Erin was part of email exchange with Katie & Todd about putting membership registration up on the web. She hopes to handle in the next couple of days.
- b. *Membership – Katie Harrison*
  - i. Katie is holding restructuring conversation for Old Business.
  - ii. Katie will follow up with Affiliate members. ECSI reached out to Jennifer R directly. They are a loan servicer; primarily institutional loans. They would like to get more states on board. If they become Affiliate members & attend the conference, they would like to receive conference attendance list before the conference. Katie will advise they would receive the list at the same time as other conference attendees.
  - iii. 2018-2019: 48 members between states & affiliate members which is the same as prior year.
- c. *Ed Technical – Donna Thomas*
  - i. *Donna provided her update via email:* On Friday, January 17th, states will receive an email to report state deadline changes for the 2021-2022 FAFSA application cycle. The deadline for states to complete the report is February 7, 2020. I plan to contact each state using the “Membership Directory” list on the NASSGAP website.
- d. *Federal Relations – Elizabeth McCloud & Frank*
  - i. Elizabeth: discussed FUTURE Act and AMF issue.
  - ii. Frank: provided update.
  - iii. Frank was elected to the CEF board.

#### **V. Old Business**

- a. Friends of NASSGAP – Jennifer R will send out proposal for discussion during Feb meeting
- b. Restructuring – Katie will discuss with Jennifer & Rachelle before Feb meeting for further discussion during Feb meeting.
- c. Speaker Travel Reimbursement – Jennifer R will send out proposal for discussion during Feb meeting

#### **VI. New Business**

#### **VII. Adjourn at 3:05 pm**