



NATIONAL ASSOCIATION OF STATE STUDENT GRANT AND AID PROGRAMS
Executive Committee Meeting – Monthly Conference Call
Wednesday, August 19, 2020 – 12 p.m. PST/1 p.m. MST/2:00 p.m. CST/3 p.m. EST

Join from PC, Mac, Linux, iOS or Android:

<https://itsmsgov.zoom.us/j/473759901?pwd=VHd1MW1kREttR3lmSWdJaW5FOXU09;>

Password: 767383

Telephone: USA 888-822-7517 (US Toll Free); Conference code: 2791682

AGENDA

Roll Call

- *Jennifer Rogers, MS – President
- *Elizabeth McDuffie, NC – Past President
- Todd Brown, IA – President Elect
- *Leroy Wade, MO – Treasurer
- *Jennifer Lanphear, ME – Secretary
- *Deena Lager, AZ – Member-At-Large (year 2)
- *Renee Davis, NV – Member-At-Large (year 1)
- *Katie Harrison, SC – Membership
- Donna Thomas, MD – Ed Technical Forms
- *Elizabeth McCloud, PA – Federal Relations
- *Ritchie Morrow – NASSGAP Website
- *Frank Ballmann, NY – Director/Federal Relations

- I. **Call to Order at 3:07 pm**
- II. **Approve Correction to Meeting Minutes** from April 2020 Renee Davis moved. Leroy Wade seconded. Unanimously approved.
- III. **Review and Approve Meeting Minutes** from June 2020 Deena Lager moved. Renee Davis seconded. Unanimously approved.
- IV. **July Minutes next meeting.**
- V. **Officer Reports**
 - a. President – *Jennifer R.*
 - i. *Jennifer R. met with Deena regarding her job. Jennifer has been helping with conference planning committee to support Renee in the event Deena is unable to remain through our first virtual conference. Ritchie recommended we invite Meghan to step in. Jennifer R. reminded the group Meghan is already participating in conference committee. Renee shared at next conference meeting duties will be shared amongst committee members.*

- ii. *Nothing additional at this time.*
- b. Past-President – Elizabeth McD
 - i. *Colby Shank our treasurer elect has taken a job elsewhere. Elizabeth McD met with Jennifer R and Todd B held a discussion. The by-laws are not clear about steps to take when newly elected has not yet taken office. The team will speak to other recommended members for treasurer elect. Elizabeth will email other members of the nominations committee. We will hold a new election.*
 - ii. *Nominations Committee discussed diversity to the Executive Committee. Deena recommended a member from California as they have multiple NASSGAP participants.*
- c. President Elect –Todd
 - i. *Todd will send draft roll call email to the EC for reactions before sharing with the membership.*
- d. Treasurer – Leroy
 - i. *Leroy emailed July treasurer’s report. We are in the heat of renewal memberships. He has several checks he is bundling for deposit. Four members (including 1 associate) that have registered and he’s awaiting payment.*
 - ii. *Renee and Leroy are getting together tomorrow to secure Zoom for the conference.*
- e. Secretary – Jennifer L.
 - i. *Congratulations to the newly elected EC members. 53% participation in the election (down 19% from last year).*
 - ii. *July and August minutes will be delivered before September meeting.*
- f. Members at Large (Conference) – Deena & Renée
 - i. *Have made really good progress organizing session ideas into topics of interest to the membership*
 - ii. *Justin Draeger, NASFAA secured as opening day speaker.*
 - iii. *Frank has reached out to the majority of speakers on the list. We just need to secure commitments to a date and time.*
 - iv. *NASSGAP is purchasing an annual Zoom subscription.*
 - v. *Jennifer R. is exploring Zoom conference registration. Welcomes assistance from anyone with experience.*
 - vi. *Set aside 3 sessions treated as “conversation sessions” with a moderator. These will not be recorded sessions to provide space for conversations that would occur more organically over lunch, dinner, President’s reception.*

VI. Committee Reports

- a. Web – Ritchie
 - i. *Nothing really to report*
 - ii. *No web issues have occurred this month*
 - iii. *Todd will assist Ritchie with conference registration set-up*
- b. Membership – Katie
 - i. *Membership update: 38 states have renewed; a few still need to pay; 5 associate members. We were at 48 next year. Leroy has worked with a couple of states with particular W9 requirements.*
 - ii. *Time to talk about the verbiage for the by-law changes. Katie will compile language and then send to Jennifer L so it can be emailed to the membership at*

- least 30 days before the business meeting for membership consideration and response before the vote. Changes need to be delivered before September 13
- iii. Two additional changes were brought up. Timing of nominations and procedure to follow when newly elected official vacates the position before officially taking office. Elizabeth McDuffie and Jennifer R will present language.
 - iv. Jennifer R will schedule a September 2nd at the same time EC meeting with a single item of business.
 - v. Voting members may appoint a proxy by submitting an email to the Secretary from the email of record for the voting member. The proxy must be from the same organization.
- c. Ed Technical – *Donna*
 - i. *Not present and no report provided in advance.*
 - d. Federal Relations – *Elizabeth McC & Frank*
 - i. Elizabeth McCloud
 1. President's executive order extended automatic forbearance and interest accrual deferment through December 31, 2020.
 2. Discussed FAFSA changes.
 3. PHEAA had API testing. Has been very bumpy for those on call with API.
 - ii. Frank provided a federal update.

VII. Old Business NONE PRESENTED

VIII. New Business Frank has been in contact with the Delaware Governor's office about joining NASSGAP.

IX. Adjourn 4 pm. Renee moved. Deena Seconded. Unanimously approved.