



**NATIONAL ASSOCIATION OF STATE STUDENT GRANT AND AID PROGRAMS**  
**Executive Committee Meeting – Monthly Conference Call**  
**March 12, 2019 – 11 a.m. PST/2 p.m. EST**

**Conference Call: (888) 278-0296; Access Code: 4093491**

**I. Call to Order 2:01 pm**

ROLL CALL:

- \*Elizabeth McDuffie, NC – President
- Rachelle Sharpe, WA – Past President
- \*Jennifer Rogers, MS – President Elect
- \*Irala Magee, OK – Treasurer
- \*Leroy Wade, MO – Treasurer Elect
- \*Jennifer Lanphear, ME – Secretary
- \*Erin Klarer, KY – Member-At-Large
- Deena Lager, AZ – Member-At-Large
- \*Todd Brown, IA – NASSGAP Website
- \*Katie Harrison, SC – Membership
- \*Donna Thomas, MD – Ed Technical Forms
- Elizabeth McCloud, PA – Federal Relations
- \*Frank Ballmann, NY – Director/Federal Relations
- \*Michael Solomon

\*indicates member in attendance

Gray highlights denotes an action item

**II. Review and Approval Minutes from February 12, 2019**

- a. Minutes approved with minor edits to the membership section. Erin Klarer made a motion to approve minutes; second by Jennifer R; unanimous approval of minutes.

**III. Officer Reports**

- a. President – *Elizabeth*

- i. May meeting will be held in Asheville, NC; consider visiting Biltmore estate; airfare is reasonable.*
  - ii. May 14-16, 2019 Elizabeth will send an email to the group for confirmation to reserve the proper number of rooms.*
  - iii. Served by 3 major carriers; most pass through Charlotte NC (2 hour drive from Asheville)*
  - iv. Details and agenda for the May meeting will be sent after the April meeting.*
- b. President Elect – *Jennifer R.*
  - i. Will have conference recommendations ready for the May Meeting
- c. Past-President – *Rachelle*
- d. Treasurer – *Irala*
  - i. Did receive final confirmation from the IRS that they had cancelled the penalty and fees for the late filing of the 2016 tax return*
  - ii. Reminder to view Treasurer reports in Google docs*
  - iii. Elizabeth asked for EC budget and expenses from Atlanta. This information is in Google docs.*
- e. Secretary – *Jennifer L.*
  - i. Thank-you for approval minutes; nothing further to report.*

#### **IV. Committee Reports**

- a. Members at Large/Conference – *Erin & Deena*
  - i. Nothing further to report at this time
  - ii. Can discuss at the May meeting
  - iii. Frank/Jennifer L – Group dinner at Lia's; we had 58 at the last DC Group Dinner; upper limit at Lia's is in the 60s
- b. Ed Technical – *Donna*
  - i. State deadline reporting survey has been sent to FSA and has returned to Donna with some Feedback. Donna should return by Thursday March 14. Donna will reach out to specific states. There was an issue with NJ 2018-19 survey as incorrect. NJ had reported correctly on the report but an error was made at FSA. FSA corrected. Some states did not report. Please stress to member states the importance of reporting.

c. Federal Relations – *Elizabeth McC and Frank*

- i. Frank provided a Federal Relations update. Listened to the hearing this morning regarding FAFSA simplification and verification simplification

d. Web – *Todd*

- i. Noticed some slowness since the server migration. Please notify Todd if you also notice some slowness.
- ii. Katie reached out to Todd to discuss the possibility of opening the 2019-2020 membership. Todd put the 2019-2020 product on the website so Members and Associate Members can purchase their 2019-2020 membership at this time. Members will need to log in to see both options.
- iii. Follow up question: when do we wish to remove 2018-2019? Katie does not anticipate any additional 2018-2019 membership purchases and proposes removal on April 1, 2019. EC offered no differing opinions.
- iv. When do we want to make 2020-2021 membership available for purchase? Todd's one caution about having two years open is someone could select the wrong year. Irala said we could refund or reapply to the appropriate year. Todd proposed January 1 each year. EC offered no differing opinions. The report can differentiate purchases. Katie will reach out to GBPI requesting they complete the membership application online so we can marry their payment to the correct membership year.

e. *Membership – Katie*

- i. Katie provided her update during the Web update.

f. *Survey – Mike*

- i. South is dominating the survey.

**V. Old Business**

- a. NASSGAP sent a sympathy card to Chris Zuzack.

**VI. New Business**

- VII. Motion to adjourn by Jennifer L.; second by Erin. All in favor.**