



nassgap

Annual Fall Conference
Full Membership Business Meeting

Minutes

October 16, 2012 – 3:00 p.m.
Cottonwood Suites,
Scottsdale, Arizona

1. Call to Order – Julie Leeper (3:17 PM)

- + Roll Call (sign in sheet)
- + Review and Approval of Agenda
 - Motion to approve agenda by Gail M. (RI) second by Diane L. (KS), voting unanimous
- + Review and Approval of Meeting Minutes
 - Motion to approve minutes as amended by Maureen L. (DE) second by Gail M. (RI), voting was unanimous.

2. Officers' Reports

- + President – Julie Leeper (Iowa)
 - Distributed sheet reviewing accomplishments for her year in the presidency.
 - Members retiring
 - o Maureen Laffey (DE)
 - o Melanie Amrhein (LA)
 - Members moving on to other positions
 - o William Henderson (DC)
 - o Cheryl Maplethorpe MN)
- + Past President – Vicki Merkel (Washington)
 - Thank you for the privilege to serve
- + President-Elect – Ritchie Morrow (Nebraska)
 - Next year's conference in DC at the Hilton Garden Inn will begin on Tuesday night
 - Conference is wed thru fri.
- + Secretary – David Hughes (Utah)
 - Thanks for the learning experience
- + Treasurer – Ritchie Morrow (Nebraska)
 - Stephanie feels bad that she cannot be here.
 - Membership increased to 49 paid members
 - 31 conference registrations at the 2011 conference
 - Thank you to William H. (DC) for a great conference in DC
 - Spring EC Meeting in Kansas City, MO was about half of budget
 - Close of the budget year show an increase of about \$33,000
 - Paid memberships for 2012 should be 48
 - 41 registrations for fall 2012 conference is 41
 - Explanation of Frank B. and NY dues situation (Frank is NASSGAP Federal Relations person and the Federal Relations committee pays the dues for NY)
 - Awards and recognitions is over budget because of the hats and visors purchase
 - Review of cash balance – we are in a pretty good position
 - Motion to approve by Leroy W (MO), second by Jennifer R. (MS), voting was unanimous
- + Members-at-Large – Leroy Wade (Missouri) and Diane Lindeman (Kansas)
 - Thanks for all those that have helped. It has been a great conference
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3. Committee Reports

- ✚ ED Technical Forms – Maureen Laffey (Delaware) and Chris Zuzack (Pennsylvania)
 - Review of FAFSA problems suggestions
 - o Rejected FAFSA not to download to State Agencies
 - o Estimated taxes calculator suggestion
 - State deadlines dates are not changed except for the year; it should be changed on the final version. If there is an error, will we be able to fix it before the final version?
- ✚ Membership and Communications – Marilyn Cargill (Vermont)
 - No report
 - Update list serves – both committee and general membership
- ✚ Federal Relation – Lee Andes (Virginia) and Frank Ballmann
 - Thank you Frank for all of your great work
 - API Poll – please take it
 - Frank is available for questions and comments
- ✚ NASSGAP Web – Mike Solomon (Illinois)
 - We have a website, if you have questions or concerns or find something broken, fix it or let Mike know so he can fix it.
 - Always looking for original content.

4. Conference Update – 2013

- Hilton Garden Inn, October 2013, in Washington, DC
- Be there!!!!

5. Old Business

- remember that the by-laws were update during the last phone membership meeting
- please review them

6. New Business

- Looking for a conference site for 2014. Even years are at a state
- Chris Z. (PA) disbursed a sheet giving conference site requirements.
- Please suggest a site
- Executive Committee is in the process of appointing a new Member-At-Large
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7. Transfer of Gavel

- It was a great experience serving as your President.
- Thank you Julie for doing a great job!
- Executive Committee for the coming year:
 - o Ritchie Morrow (NE) President
 - o Julie Leeper (IA) Past-President
 - o Chris Zuzack (PA) President-Elect
 - o Phil Axelroth (AR) Secretary
 - o Stephanie Butler (AZ) Treasurer
 - o David Hughes (UT) Treasurer-Elect
 - o Diane Lindeman (KS) Member-At-Large
 - o ??? Member-At-Large

8. Adjourn

- Motion to adjourn by Chris Z (PA), second by Jennifer R. (MS), voting unanimous and meeting adjourned (4:26 PM)