



nassgap

Annual Fall Conference
Full Membership Business Meeting

Agenda

October 17, 2013 – 3:15 pm

Hilton Garden Inn – Washington D.C./U.S. Capitol

Convened – 3:20 pm

1. Roll Call (sign in sheet) – passed around. List of attendees is attached
2. Review and Approval of Agenda – Stephanie Butler (AK) will present her report first. Michael Joyce (RI) moved and Jennifer Rogers (MS) seconded and the agenda was approved as amended.
3. Review and Approval of Meeting Minutes – Ritchie presented the treasurer's report as opposed to Stephanie. Several name spellings were corrected. Diane Lindeman (KS) moved and Julie Leeper (IA) seconded and the minutes were approved as amended.
4. Treasurer – Stephanie Butler (AK) thanked the association for the privilege of serving.

2012-13 Report - The 2012-13 budget is ready for closeout except for the payment for the survey. The 2012-13 taxes are completed and await the president's signature and the registration with Montana for incorporation is complete. Diane Lindeman (KS) moved and Chris Zuzack (PA) seconded and the 2012-13 report was approved.

2013-14 Report - The 2 CD's with Bank of America were closed and opened with on-line CD's with Capitol One. Signature cards with Dave at Wells Fargo are complete. Jennifer Rogers (MS) moved and Terry Albert (DC) seconded and the 2013-14 report was approved.

In response to a question regarding the cost of tax filing, Stephanie responded that we have a contract with an accounting firm to complete our taxes NASSGAO us bit able to submit the short form thus the cost for filing.

5. President Report – Ritchie Morrow (Nebraska)

Ritchie presented his list of activities. The years started out slowly but picked up during the last 6 months. One of the biggest highlight was the meeting in CD with White House policy makers to share NASSGAP reauthorization ideas. The other highlight was the EC meeting in Denver in May which was very successful. Ritchie noted the members who retired during this past year:

Maureen Laffey – Delaware
Theresa Antworth – Florida
Melanie Amrhein – Louisiana
Bob Long – West Virginia

Ritchie also noted that NASSGAP lost two long time members this year with the deaths of:

Chas Treadwell – New York
Peggy Wipf – North Dakota

Ritchie reported on two major actions of the Executive Committee:

- a. Recognizing the time and effort required of the NASSGAP president, the EC approved unanimously, starting next year, a recommendation that NASSGAP pay the president's conference registration fee.
- b. The Executive Committee approved the establishment of four year terms for committee chairs, which will be staggered so only one chair changes each year, and the appointment of a committee co-chair to serve during the last 2 years of committed chairs term. This will allow for continuity in the organization and provide the opportunity for more people to be involved in the association and with the idea that the vice-chair will move into the committee chair position.

Ritchie spoke and serving in NASSGAP and encouraged the members to consider participating

6. Past President – Julie Leeper (Iowa)

Julie stated that it has been a pleasure to serve on the Executive Committee. The past president has the responsibility to maintain the Policies and Procedures manual, which is posted on the website. She encouraged members to refer to the manual to see what the EC does and what their duties and responsibilities are.

7. President-Elect – Christine Zuzack (Pennsylvania)

Chris stated that one job of the president-elect is to act as the parliamentarian and fortunately there was nothing to do during the past year.

Chris reported on her second responsibility in selecting the site for the annual conference held during odd numbered years. There is a flier in the folder on the 2014 conference to be held in San Diego, CA. After seriously considering Portsmouth, NH, Memphis, TN, and San Diego, CA, finally decided on San Diego. Encouraged attending and bringing someone else from their agency.

The other action to report was that she ordered the lanyards for name tags and we have about a 6 year supply.

8. Secretary – Philip Axelroth (Arkansas)

Nothing to report other than thank you for allowing me to serve the association.

9. Members-at-Large –Diane Lindeman (Kansas) and Jennifer Rogers (Mississippi)

Diane reported she was excited about doing the DC conference, at least until the shutdown. NASSGAP is the best organization she has ever been a part of. Diane thanked Frank Ballmann for his work in obtaining speakers for the conference.

Jennifer commended Diane for adjusting to the changes due to the shutdown.
Encouraged members to contact the members-at-large with questions and concerns.

10. ED Technical Forms – Elizabeth McDuffie (North Carolina) and Susan Degen (Oregon)

Elizabeth expressed thanks for the quick response on FAFSA deadlines. She reported on a the phone conversation regarding redesign of the FAFSA and a second call regarding changes to the definition of a parent as a result of the court ruling on the Defense of Marriage Act.
11. Membership and Communications – Marilyn Cargill (Vermont)

Marilyn reported have dues paid from 41 states plus DC and Puerto Rico plus 3 associate members and expect to have one more pay by the end of the week, giving 47 paid members. There are 7 states that have lost membership privileges and then explained how that process works. Asked everyone to update the listserv entries for their state.
12. Federal Relations – Lee Andes (Virginia) and Frank Ballmann (NY)

Lee complemented Frank for all his work during the year. He has been very proactive in looking out for NASSGAP’s interests. Nothing needs to be added to what’s been presented at the conference.
13. NASSGAP Web – Mike Solomon (Illinois)

Mike is working with GBPI on several issues and requested input from members on any website issues or areas for improvement.
14. Conference Update – 2014

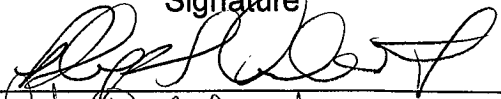
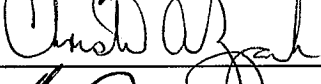
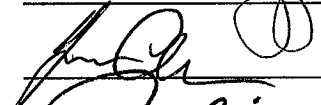
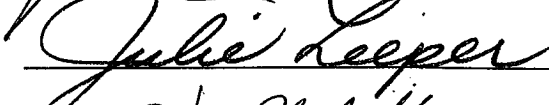

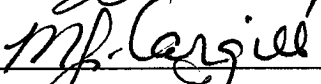
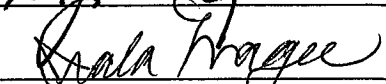
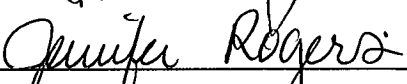
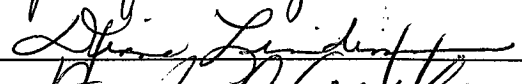
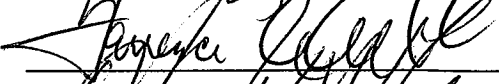
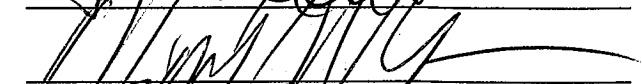

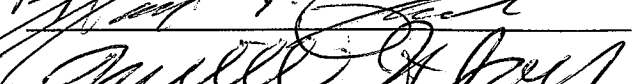

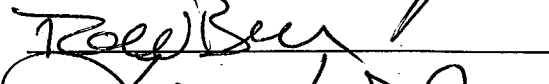
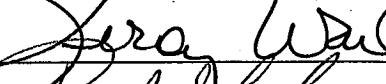
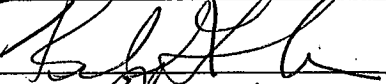
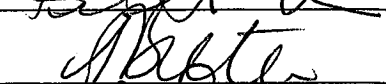
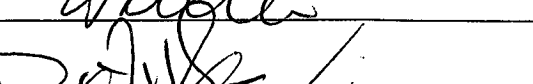

San Diego, CA in 2014. Jennifer Rogers (MS) will be the program chair and Elizabeth McDuffie (NC) will be the site chair.
15. Old Business

None
16. New Business

None
17. Transfer of Gavel

Ritchie Morrow (NE) stated that it has been a privilege to serve and well worth the time and effort and thanked the EC, officers and committee chairs. He then passed the gavel to Chris Zuzack (PA) who then turned over the copy of Robert’s Rules of Order to Diane Lindeman the new president-elect.
18. Adjournment – Brian Weingart (WV) moved and Jason Chavez (NJ) seconded the motion to adjourn which was approved. Adjourned at 4:22 pm.

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Name (printed)	State	Signature
Philip Axelroth	AR	
CHRIS ZUEACK	PA	
Jason Chavez	NJ	
Julie Leeper	IA	
Elizabeth McDuffie	NC	
Marilyn Cargill	VT	
Frada Magee	OK	
Jennifer Rogers	MS	
Diane Lindeman	KS	
TERRENCE ALBERT	DC	
Mike Solomon	IL	
Mark French	CT	
MICHAEL JOYCE	RI	
TOD BROWN	IA	
LEROY WADE	MO	
Rebecca Graham	WI net WIS	
Stephanie Butler	AU	
David Hughes	UT	
CLANTHA McCURDY	MA	
Brian Weingart	WV	

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Name (printed)

State

Signature

Rachelle Sharpe

WA

Rachelle Sharpe

Frank Ballmann

NY

Frank Ballmann

Lee Ander

VA

Lee Ander

Marilyn Cregill

VT

J. Ritchie Morrow

NE

J. Ritchie Morrow